

## REGULAR MEETING of the BOARD OF DIRECTORS

Florida High School for Accelerated Learning – Greater Jacksonville, Inc.  
dba **Biscayne High School**; and,  
Florida High School for Accelerated Learning – Jacksonville Campus, Inc.  
dba **Lone Star High School**

December 1, 2016 \* 6:30 p.m.

**Lone Star High School \* 8050-1 Lone Star Road \* Jacksonville, FL 32211**

Conference Call-In Information - 1-888-394-8197 \* Passcode is 565861#

### MINUTES

**1. CALL TO ORDER/ESTABLISH QUORUM – J. Bush**

*Jamica Bush called the meeting to order at 6:42 p.m. and a quorum was recognized. In addition to Board Chair Bush, members present were Andrea Mayfield-Price, Kathleen Leone, and Brandon McCray. Absent were Efferem Williams and Bill Beitz.*

**2. CONSENT AGENDA – J. Bush**

*On a motion by Andrea Mayfield-Price and seconded by Brandon McCoy, the Board unanimously approved the Consent Agenda as amended.*

**A. Approved Regular Meeting Agenda for December 1, 2016**

Addition of Item 5-C - Approve Corrective Action Plan for Biscayne High School (DCPS)

**B. Approved Regular Meeting Minutes from September 28, 2016**

**3. PUBLIC COMMENT ON AGENDA ITEMS – None**

**4. APPROVED Biscayne High School and Lone Star High School Board Policies and Accompanying Administrative Procedures**

*On a motion by Andrea Mayfield-Price and seconded by Brandon McCray, the Board unanimously approved the Biscayne High School and Lone Star High School Board Policies and Accompanying Administrative Procedures listed below.*

- BP 1100 Public Participation at Meetings
- BP 1250 Visitors/Outsiders
  - AP 1250 Visitors/Outsiders
- BP 1301 Complaints
  - AP 1301 Complaints
  - Supporting Documents/Forms
- BP 3001 Cell Phones
  - AP 3001 Cell Phones
  - Supporting Documents/Forms
- BP 3203 Surplus Property
- BP 3290 Gift Acceptance Policy
- BP 3301 Travel Expenses
- BP 3302 Payment for Goods and Services
- BP 3303 Purchasing Policy
  - AP 3303 Purchasing Procedures
- BP 3304 Contracts
- BP 4104 Telecommuting Policy

- BP 6102 Field Trips
  - AP 6102 Field Trips
  - Supporting Documents/Forms
- BP 6103 Computer and Internet Use
  - Acceptable Use Policy
- BP 9270 Conflicts of Interest
  - AP 9270 Conflicts of Interest
- BP 9645 Disclosure of Wrongful Conduct
  - AP 9645 Disclosure of Wrongful Conduct

## 5. BUSINESS/FINANCE

### A. **Received** 2015-16 Annual Audit

David Holland reviewed the 2015-2016 Biscayne and Lone Star audits with the board members. Biscayne audit showed a negative balance and communication from the district is expected as a result.

*The Board acknowledged receipt of the 2015-2016 Annual Audit.*

### B. **Approved** School Budget Amendments/Finance Updates

Mr. Trainor noted that while the financial statements look good at this time there are still a lot of expenses outstanding with ALS. With the lower FTE count, both schools will be well below the revenue projections. PECO funds have been awarded but the figures were not available for this statement.

### C. **Approved** Corrective Action Plan for Biscayne High School (DCPS) – R. Trainor

In light of the negative balance shown in the 2015-2016 audit, a letter and Corrective Actions Plan for Biscayne High School was required. Quarterly reports will be submitted beginning this month.

### D. **Approved** Registered Agent Change – L. Hall

*On a single motion by Kathleen Leone and seconded by Andrea Mayfield-Price, the Board unanimously approved Items 5-B-5D as presented.*

## 6. REPORTS TO THE BOARD

### A. Biscayne Principal's Report – E. Williams

- Started to get into the rhythm and talking more about we are responsible for as a school in this new transition
- Established a Student Government Association
- Biweekly social club; health clubs; art club; business club
- Every other Friday the school provides ACT prep
- Need additional resources to help students pass the FL tests – the current curriculum does not provide adequate testing prep
- Staff helped 100 students voted this year many for their first time
- Movement Jacksonville comes in and speaks to the students on current social issues
- Looking forward to meeting FTE with increase interest that has been shown
- Site visit were almost 100% compliance. Out of compliance with board fingerprinting

### B. Lone Star Principal's Report – L. Roberts

- 213 Enrollment with small steady gains
- 2 teacher vacancies
- School has also established a Student Government Association. Their latest event was called Rock the vote. The SGA is sponsoring a food drive and a hat and glove drive up to Winter Break

- Junior Achievement is on campus for tutorial programs (finances, interviewing skills, teamwork, etc.) for about 6 more weeks.
- Women's Center MOU in process so that they provide services to our campus.
- Urban League comes every Thursday and students are very engaged.
- District site visit - partial compliance – for personnel records – items have been addressed
- Would like to increase Lone Star's tutor hours from 20 to 25 a week via Title I funding. This will need to be researched and the cost increase approved by the Board in January.

C. President's Remarks – *J. Bush*

- FTE Audit letter was received and dates have been set
- Wraparound services – NEWCorp model does not have the wraparound services that ALS had and the Principals have been instrumental in maintaining those community partnerships
- Submitted the curriculum transition amendment to the district but we have not received a final word at this point. The Board discussed the transition process. The APEX curriculum expires in December and the new APEX curriculum is significantly different. We are in the changeover process to Schoology so either way it would be a complete change over in curriculum by January 1, 2017.

D. Florida Update – *J. Baldree*

E. Organizational Update - *L. Hall*

On behalf of NEWCorp and SIATech, Dr. Hall wished the board members and staff a Merry Christmas and Happy New Year.

**7. BOARD BUSINESS**

**A. Discuss/Approved** Board Meeting Dates for 2017

*On a motion by Kathleen Leone and seconded by Brandon McCray, the Board unanimously approved the board meeting schedule as follows:*

Dates for the remainder of the 2016-2017 school year were Wednesday, January 11, 2017; Wednesday, March 8, 2017; Wednesday, May 3, 2017 (finance workshop); and Wednesday, June 14, 2017 (annual meeting). All meetings will be held at 6:30 p.m. Locations to be determined.

**B. Approved** one full time position for Biscayne High School and Lone Star High School, increasing staff from 10 to 11, contingent on FTE.

*On a motion by Brandon McCray and seconded by Andrea Mayfield-Price, the Board unanimously approved one full-time position for each school contingent on FTE.*

**C. Completed New Conflict of Interest Forms**

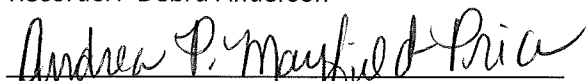
**D. Proposed Agenda Items for Next Meeting – Wednesday, January 11, 2017**

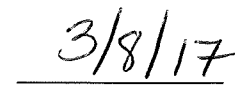
**8. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS**

*(remarks only – no discussion)*

**9. ADJOURNMENT**

Recorder: *Debra Anderson*

  
Andrea Mayfield-Price, Secretary/Treasurer

  
Date