

**REGULAR MEETING of the BOARD OF DIRECTORS
Biscayne High School/Lone Star High School**

Wednesday, March 8, 2017 * 6:30 p.m.

Lone Star High School * 8050-1 Lone Star Road * Jacksonville, FL 32211

Conference Call-In Information - 1-888-447-7153 * Passcode is 510058#

AGENDA

1. **CALL TO ORDER/ESTABLISH QUORUM – J. Bush** 2 Minutes
2. **BOARD MEMBERSHIP** 3 Minutes
 - A. **Announcement of** Board Member resignation
 - B. **Approve** Board Membership Number Reduction to Five Members
3. **CONSENT AGENDA – J. Bush** 2 Minutes
*(All matters on the **Consent Agenda** are considered to be routine and will be enacted by one action. There is usually no discussion prior to the action unless a board member, staff or public requests the removal of an item(s) for discussion and separate action. All board action is representative of action for both schools unless otherwise noted.)*
It is recommended the item(s) listed in the consent agenda be approved/received.
 - A. **Approve** Regular Meeting Agenda for March 8, 2107
 - B. **Approve** Regular Meeting Minutes from December 1, 2016
3. **PUBLIC COMMENT ON AGENDA ITEMS – J. Bush** 5 Minutes
(Comments from the public on regular agenda items, closed session agenda or another topic that lies within the Board’s jurisdiction.)
4. **APPROVE** Biscayne High School and Lone Star High School Board Policies and Accompanying Administrative Procedures
It is recommended the items listed below be approved with one motion unless a board member wishes to pull an item for further discussion.
 - BP 1001 – *Volunteer Assistance*
 - AP 1001 – *Guidelines for Volunteers*
 - Volunteer Guidelines
 - Volunteer Declaration
 - Visitor Sign-in Sheet
 - BP 3400 *Fixed Assets*
 - AP 3440 *Inventories*
 - BP 3501 *Emergency Plan & Incident Reporting Requirements*
 - BP 3502 *Recovery of Lost, Damaged or Vandalized Property*
 - BP 3580 *Records Management*
 - BP 3600 *Consultants*
 - BP 3601 *Claims Management*
 - AP 3601 *Claims Management*
 - Form Claims Management
 - Form Claims Management Notice Action
 - BP 4101 *Workplace Anti-Violence*
 - AP 4101 *Workplace Anti-Violence*
 - BP 4112 *Out-of-Field Teacher(s)*

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Form Letter *ParentNotificationOutofFieldTchr*
- BP 5101 *Anti-Bullying*
- BP 5102 *Sexual Harassment Students*
AP 5102 *Sexual Harassment Students*
- BP 5102 *Student Discipline*
AP 5103 *Student Suspension-Expulsions*
Administrative hearing Report to the Board Template
Administrative Hearing Outcome Letter Sample
Administrative Hearing Notification Letter Sample
- BP 5151.52 *Suicide Prevention*
AP 5141.52 *Suicide Prevention*
- BP 5601 *Freedom of Expression*
AP 5601 *Freedom of Expression*
BP 5601 – S105 Document

- 5. BUSINESS/FINANCE** 20 Minutes
- A. **Approve** Budget Amendment for Biscayne High School and Lone Star High School (monthly financial reports through January 31, 2017 included) – *Scott Ward*
 - B. **Approve** New Facilities Lease for Lone Star High School – *L. Hall*
 - C. Letter of Contract Compliance from Duval County Public Schools for Biscayne High School and response letter - *for discussion*
- 6. REPORTS TO THE BOARD** 30 minutes
- A. Biscayne Principal’s Report – *E. Williams*
 - B. Lone Star Principal’s Report – *L. Roberts*
 - C. President’s Remarks – *J. Bush*
 - D. Florida Update – *J. Baldree*
 - E. Organizational Update - *L. Hall*
- 7. BOARD BUSINESS** 10 Minutes
- A. **Establish** Board Meeting Dates and Locations for May and June
 - 1. May 3, 2017 Annual Governance/Business/Finance Workshop (2 hrs.)
 - 2. **Approve** date change to June 21, 2017 (Bylaw Compliance)
 - B. Proposed Agenda Items for Next Meeting/Workshop – Wednesday, May 3, 2017 (short meeting prior to start of annual workshop as needed)
- 8. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS** 5 Minutes
(remarks only – no discussion)

9. ADJOURNMENT

Posted Meeting Announcement
Draft Agenda:

*Posted at: Biscayne High School - 1680 Dunn Ave, Jacksonville, FL 32218
Lone Star High School - 8050-1 Lone Star Road, Jacksonville, FL 32211
2611 Temple Heights Drive, Suite A, Oceanside CA 92056*